

ADVANTAGE DENTAL ASSISTING SCHOOL ENROLLMENT AND REGISTRATION AGREEMENT

TUITION:

The tuition for the DENTAL ASSISTING course of study offered by **Advantage Dental Assisting School** is \$2,495.00- Cash or Credit or \$3,000.00- Financing Options.

The above tuition covers **ALL** costs associated with the course.

The next class is scheduled for September 11th, 2010, and the course will run ten consecutive weeks. Please check our website for class schedule updates at www.advantageschool.com.

There will be eight classroom hours per week for a total of eighty (80) classroom hours of instruction. Each session is held Saturdays from 8:00 a.m. to 4:30 p.m. with a lunch break from 12:00 to 12:45. Each class is divided into 2 parts: classroom lecture, and hands-on training in clinic and lab. In addition, there are approximately sixty (60) hours of home study expected, plus a recommended ten (10) hour internship of practical on-the-job training for a total of approximately 150 hours for the course.

Included in the tuition are the following:

- Textbook loan: “Delmar’s Dental Assisting, A Comprehensive Approach”, D. Phinney, J. Halstead, 3rd Edition, 2009.
- Workbook handouts: “Delmar’s Dental Assisting, A Comprehensive Approach”
- All training and visual aids, as well as material and dental supplies used in the clinical training.
- Use of all equipment, computers and instruments with actual “hands on” training during the course of study.
- All instruction and training is done by dental professionals in an actual modern practicing dental office, not a classroom.
- A *Certificate of Completion in Dental Assisting Curriculum* and letter of recommendation outlining your training and experience will be awarded to all students who have attained 70% or above grade average.
- Regulation personal protective equipment and scrubs available for working in the clinic and laboratory. Current OSHA standards in place and taught.
- Career placement assistance with local dental offices, and clinics.

CAREER PLACEMENT:

Although job placement isn’t guaranteed after completion, job opportunities are endless! Employment opportunities are sent to the Program Director and maintained in a database as well as posted in the clinic area. Students are encouraged to see the Instructors for more information on job opportunities they are interested in applying for.

ENROLLMENT:

Enrollment is open to any person over the age of 18 with a high school diploma or GED certificate. Applicants are asked to consider their own skills, relevant aptitudes, comprehension of the English language, health history, and any physiological factors such as vision and manual dexterity, to determine their ability to benefit from this program. Enrollment periods will be anytime up to the beginning of each session. High school seniors may take this course while attending school as long as a letter from their guidance counselor stating that they are on track to graduate with their class. A pre-course interview will be necessary to ensure that each student is qualified to successfully handle the curriculum.

ATTENDANCE POLICY:

Due to the length and intensity of this course, a student will not receive his/her Certificate of Completion if one class is missed. If a student has a medical emergency or personal crisis, the situation will be evaluated on an individual basis by the Program Director. The possibility of making up class for a fee of \$170 will be determined by the Program Director and school staff.

TEXTBOOK POLICY:

The text is provided on loan by the school as a part of your tuition. If there is excessive damage to the book assigned to you a replacement cost of \$115.00 will be assessed. If students wish to keep their textbook, purchase arrangements can be made with the instructor.

CANCELLATION OF CONTRACT:

If you have not started training, you may cancel this contract by submitting a written notice of cancellation to the school at its address shown below. Such notice shall be submitted not later than midnight of the fifth business day (excluding Sundays and holidays) following the signing of the contract, or the written notice may be personally or otherwise delivered to the school within that time. In the event of a dispute over timely notice, the burden of proof of service rests on the sender.

REFUNDS PRIOR TO ENTERING CLASSES:

A full refund of all money paid if the applicant withdraws not later than midnight on the fifth business day (excluding Sundays and holidays), after signing the contract or making an initial payment, provided that the applicant has not commenced training. After five business days (excluding Sundays and holidays), the school may retain an established registration fee of three hundred dollars. "Registration Fee" refers to any fee, however named, covering those expenses incurred by an institution in processing student applications and establishing a student records system.

REFUNDS AFTER ENTERING CLASS:

If training is terminated after entering classes, the student is financially obligated to the school according to the following formulas: • Should you terminate during the first week or 10% of contracted instructional time the school may retain 10% of the tuition cost plus the \$300.00 registration fee.

- Should you terminate after the first class of contracted instructional time, but prior to completion of the third class of contracted instructional time, the school may retain 25% of the tuition cost plus registration fee.

- Should you terminate after completion of the first three classes and up to and including the fifth class of the contracted instructional time, the school may retain 50% of the tuition cost plus registration fee.
- Should you terminate after completion of the first five classes of the contracted instructional time, the school may retain the full tuition cost established plus registration fee.

COURSE TERMINATION:

Any student needing to terminate the course due to illness or personal reasons may resume their course of study in another session (provided space is available) within a one year time period. We expect our students to conduct themselves in a professional manner. Grounds for dismissal include; non-payment of tuition, failure to attend classes, tardiness, or not achieving a satisfactory level of competency. Displaying inappropriate dress, using foul language or any behavior deemed damaging to the school or fellow students will also result in dismissal. Please note that every attempt will be made by the instructors to aid and assist all students to reach their goal of receiving their certificate, as well as being confident in their ability to perform in the role of dental assistant.

OFFICIAL TERMINATION DATE:

The official date of termination of a student shall be the last date of recorded attendance when withdrawal occurs in any of the following manners:

- When the school receives notice of the student's intention to discontinue the training.
- When the student is terminated for a violation of a published school policy which provides for termination.
- When a student, without notice to the institution, fails to attend classes for 14 calendar days.

POSTPONED OR DISCONTINUED PROGRAMS:

If a school alters or discontinues instruction in any program after students enter training, including circumstances where the school changes its scheduled class time, date, or location due to inclement weather, emergencies or holidays, students must be notified in advance of such events if possible and be informed that they are entitled to request a pro-rated refund of tuition paid; unless comparable training is arranged for by the school and agreed upon by the student. A written request from the student for such a refund must be made within 90 days from when the program was altered or discontinued and the refund must be paid within 30 days after the receipt of such a request.

FINANCIAL ARRANGEMENTS:

For the **lowest monthly payment** option Care Credit (our specially contracted healthcare finance company) will help you afford tuition. For instant approval, call 1-800-365-8295 and follow the prompts or go online to www.carecredit.com right now by clicking the link online.

Web Instructions:

Go to "**Apply Now**", and then use the At-Home "**Apply Now for Instant Approval**" box. Then in the "**Search for doctor**" box use our number **913 747-6999** and hit "**Locate**". On the right side of the next page under Distance hit "**Apply Now**". On the application page, in "**Estimated Procedure Amount**" box enter **\$3,000.00**, or the amount you would like to finance. To get the lowest monthly payment include all sources of income for yourself and possibly a Co-Applicant if denied. Upon approval you will write the 16 digit account number on the Care Credit# line below for your registration.

REGISTRATION:

Circle and initial which payment option you prefer, then fill out the payment information below and return as soon as possible. Only 10 students will be allowed in each class, and places are given on a first come first served basis. You will receive signed copies of this registration by mail or fax.

Payment Options:

Lowest Monthly Payment

\$104.00 per month for 36 months, with care credit approval, 14.9% APR

Interest-Free Payments

\$795.00 down payment, and \$170.00 payments per class

ADAS Payment Plan

\$500.00 per month for 6 months, with automatic payments, 0%

Biggest Savings

\$2,495.00 prepayment in full *** SAVE \$ 501.00 ***

Credit Card/Care Credit # _____ Security Code# _____ Exp. Date: _____

Name: _____ SS# _____

Address: _____

City/State/Zip: _____ Home Phone: _____

Mobile Phone: _____ E-mail: _____

Signature: _____ Date: _____

(By signing the student agrees to the terms set forth in the enrollment agreement.)

Date: _____

Director of Education

**Send Payment & Registration to: Advantage Dental Assisting School,
13772 S. Black Bob Rd.
Olathe KS, 66062
(913) 747-6999
FAX last page only to (913) 469-1462**